

## Registration for Qualifying Exam under the PhD programme

This form must be submitted to GSNS 6 weeks prior to the Qualifying exam, i.e. 3 weeks prior to the planned submission deadline of the progress report.

### STUDENT PART

<b>Name:</b>		<b>Student number:</b>	
<b>PhD Programme:</b>		<b>Enrolment based on:</b>	Bachelor's degree <input type="checkbox"/> Master's degree

### Course activity

<p><b>PhD courses:</b> All PhD students must complete PhD courses totaling 30 ECTS credits. <b>NB:</b> All 30 ECTS credits must be registered in <a href="#">MyPhD</a> as passed or planned before registering for the qualifying exam</p>	<p><b>Yes <input type="checkbox"/></b> All my PhD courses have been registered in MyPhD clearly indicating - The number of ECTS for each course - If the course is completed, in progress or planned</p>
<p><b>Master's courses (if enrolled based on a bachelor's degree):</b> You can find a link for the contract generator at the GSNS <a href="#">website</a>. Heads of master's programme can be found <a href="#">here</a>.</p>	<p><b>Yes <input type="checkbox"/></b> I have uploaded an up-to-date and approved version of the master's contract in MyPhD.</p>

### Science Teaching

All PhD students who have teaching obligations as a part of either their employment as a PhD fellow or as a student teacher must have taken the course Science Teaching.

<p><b>Yes <input type="checkbox"/></b> Please state which semester you attended the course:</p>	<p><b>Yes <input type="checkbox"/></b> Please state which semester you plan to attend the course:</p>	<p><b>No <input type="checkbox"/></b> I do not have teaching obligations</p>
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### Research environment

All PhD students must participate in active research environments, including visits to other (mainly foreign) research institutions and/or private research enterprises for a period of at least three months. If you have not already fulfilled this requirement, please plan with your supervisor and indicate the approximate plan below and in MyPhD.

<p><b>Yes <input type="checkbox"/></b> I have planned a stay abroad at _____ For the period:</p>	<p><b>Yes <input type="checkbox"/></b> I have completed a stay abroad at _____ For the period:</p>
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### Dissemination

All PhD students must gain experience in dissemination (e.g. teaching, supervision, public outreach). If you have not already fulfilled this requirement, please make a plan of how to do so with your supervisor.

**Yes**  I have updated my PhD plan in MyPhD with dissemination activities/ plans for dissemination activities.

<b>Deadline for submission of progress report (date):</b>			
<input type="checkbox"/> <b>Yes, I hereby confirm that I have filled in the form, including the sections regarding course activity, stay abroad and dissemination.</b>			
<b>Date:</b>		<b>PhD student's signature:</b>	
<b>RESERVED FOR MAIN SUPERVISOR, HEAD OF PROGRAMME AND GSNS</b>			
<b>Registration</b>	Recommended <input type="checkbox"/> Not recommended <input type="checkbox"/> (statement enclosed)		
<b>The oral exam</b>			
<b>Date:</b>		<b>Time:</b>	<b>Place:</b>
<b>External examiner</b>			
<b>Academic title:</b>		<b>Name:</b>	
<b>Department:</b>		<b>University:</b>	
<b>E-mail address:</b>		<b>Non-EU/EAA citizen?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<p><b>If the PhD student is enrolled based on a bachelor's degree (with credits, if any), the external examiner:</b></p> <ul style="list-style-type: none"> <li>- Must be from the <a href="#">list of external examiners</a> (Click on 'Bodies of external examiners') associated with the master's degree programme from which the PhD student graduates</li> <li>- Must not be employed at AU and must not have been employed at AU during the last two years</li> </ul> <p><b>If the PhD student is enrolled based on a master's degree,</b> the external examiner may be employed at AU, but not at the Faculty of Natural Sciences.</p>			
<b>Yes <input type="checkbox"/></b> In case of the above, I have checked that the external examiner is registered on the list of external examiners.		<b>Yes <input type="checkbox"/></b> In case of the above, I have checked that the external examiner is not employed at AU and has not been employed at AU during the last two years.	
<b>Internal examiner(s), main supervisor and co-supervisor(s), the latter if participating in the exam</b>			
<b>Internal examiner(s) – title and name:</b>			
<b>Main supervisor – title and name:</b>			
<b>Co-supervisor(s), if participating in the exam – title and name:</b>			
<b>Approval of the PhD student's planned and/or completed course activity, stay abroad and registration</b>			
<p><b>Yes,</b> I have checked the student's plan in <a href="#">MyPhD</a> with regard to passed and planned courses, documentation of courses, research stay and dissemination. Please either sign the form or send an e-mail approval to the head of programme and the PhD partner at GSNS.</p>			
<b>Date:</b>		<b>Main supervisor's signature:</b>	
<b>Date:</b>		<b>Head of programme's signature:</b>	